

DOWNTOWN RENOVATION GRANT PROGRAM

FORM – A APPLICANT CERTIFICATION

As applicant(s) for participation in the City of Macomb Downtown Renovation Grant Program, I/we acknowledge the following statements:

1. To the best of my/our current knowledge, all information contained within the application is true and we hereby authorize the City of Macomb to verify any such information at its discretion.
2. I/we have read and understand the Program Guidelines for the Macomb Downtown Renovation Grant Program and agree to fully abide by said guidelines.
3. I/we understand that my/our property must be located within the boundaries of the City of Macomb's Historic District in order to be eligible for program participation.
4. I/we have read and understand the Historic Rehabilitation Design Guidelines for the Macomb Downtown Renovation Grant Program and agree to, the fullest extent feasible, perform all work on our property in compliance with said guidelines.
5. I/we understand that my/our financial share of the total project's cost must all be expended, and appropriate project progress documented, prior to the injection of any City funds into the project and that the City will not expend any additional funds beyond the amount originally authorized by the Council.
6. I/we understand that eligible projects involving renovation of interior apartments MUST include upgrades to electrical and/or plumbing infrastructure and will only be eligible for funding if at least one residential unit within said building is rehabilitated. I/we further understand that funding for residential renovation work that includes electrical and/or plumbing activities will only be awarded at the lesser of one-fifth of interior renovation costs for the residential unit or units, or \$20,000. Eligible electrical and plumbing activities include but are not limited to, the following:
 - Replacement of water and sewer service lines
 - Replacement of broken or corroded pipes
 - Replacement of old or unsafe electrical wiring
 - Upgrading inadequate or unsafe electrical service sizes
7. Awards for interior renovation projects will be given at the discretion of the Community Development Committee and City Council.
8. I/we understand that projects involving exterior and interior improvements may be eligible for funding, but a funding cap of \$20,000 will remain for each building and each applicant per three fiscal years.
9. I/we understand that the owner/applicant will be responsible for securing all required municipal permits and paying all associated fees prior to the onset of work.
10. Due to a limitation on the amount of available program dollars funds, I/we understand that an eligible, completed application is not necessarily a guarantee of project funding.
11. I/we understand that the owner of the property, if not the applicant, must give written approval for project participation and demonstrate that he/she is current on all real estate taxes.
12. I/we understand that a sign only project is not an eligible project.
13. I/we understand that, barring the occurrence of unforeseen circumstances beyond the control of me/us as applicant accepted by the City, I/we will be obligated to 100% satisfactorily complete and pay for all work items, (within the time frame cited), as listed in the program guidelines. A retainage equal to 10% of the

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City's total financial participation or a minimum of \$500.00, whichever is greater, will be withheld until final inspection of project by City to confirm project completion.

Signature of Applicant

Date

Signature of Applicant

Date

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FORM - B

DOWNTOWN RENOVATION GRANT PROGRAM APPLICATION

1. Name of Applicant: _____
(If applicant is not owner, application must be accompanied by written consent of owner to participate in grant)
2. Business Name: _____ Phone/Fax: _____
3. Street Address: _____
4. Owner of Property (if different from applicant): _____
5. Owner's Address: _____ Phone #: _____
6. Phone # of Applicant/Contact Person (if different from Owner): _____
7. Briefly describe the type of business operation presently housed in building: _____

8. What is the approximate age of building? _____
9. Is owner of property currently participating in any other City business assistance program? _____

10. Are you aware of any historical or architectural significance associated with the building?
If yes, please explain: _____
11. Please provide a description of your proposed project stating what you intend to accomplish and how the planned work will enhance building appearance: _____

12. How soon after possible grant approval by the City could you begin your project? (maximum of 60 days from Council approval) _____
13. Once started, approximately how long would it take to complete? (maximum of 365 days from Council approval) _____
14. What is the **total** estimated cost of planned eligible work? \$ _____
15. Would you accept less than the maximum of \$20,000 for your project? _____
If yes, How much? _____

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Applicant(s) Signature: _____ Date: _____

Applicant(s) Signature: _____ Date: _____

Owner(s) Signature: (if not applicant) _____

CITY USE ONLY

The City of Macomb Community Development Committee () recommends, () does not recommend approval to City Council.

Meeting Date: _____

Amount recommended: \$ _____ Conditions (if any): _____

City Council () approves, () does not approve Renovation grant award.

Date: _____ Clerk Signature: _____

Amount recommended: \$ _____ Conditions (if any): _____

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Required Attachments

- Proof of building ownership
- Written concurrence of Owner to participate in Grant if Owner is not Applicant
- Minimum of two (2) qualified bids for all exterior work to be performed
- Current photographs of building showing all areas subject to improvement
- Drawings or description depicting exterior appearance of building following completion of project
- Executed Applicant/Owner Certification Form A

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FORM - C FAÇADE AGREEMENT

This Agreement is made this _____ day of _____, 20____, by and between the CITY OF MACOMB, an Illinois municipal corporation ("City") and _____ ("Recipient").

WHEREAS, Recipient is the owner of the premises with a common address of _____, Macomb, Illinois ("Premises");

WHEREAS, the City has established the Downtown Renovation Grant (the "Program") which provides grants for businesses to rehabilitate their store fronts; and

WHEREAS, Recipient has requested a grant pursuant to the Program in the amount of \$_____.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The City shall provide to Recipient a grant equal to the lesser of:
 - (a) Two-thirds of the cost of exterior rehabilitation eligible costs; or
 - (b) \$20,000, (or more if specifically approved by Council)

OR

 - (c) One-fifth of the total interior rehabilitation eligible costs for residential units, wherein substantial electrical and/or plumbing rehabilitation work has occurred; or
 - (d) \$20,000 (or more if specifically approved by Council)

Direct payments to contractors or reimbursements to property owners/applicants will be issued upon presentation of invoices or receipts. Upon site inspection for project completion retainage will also be paid.

2. The Recipient shall use its best efforts to cause its building exterior to be rehabilitated in accordance with the plans previously provided to the City. A copy of said plan is attached hereto as Exhibit A and incorporated herein by this reference.
4. This Agreement shall be governed by all applicable laws of the State of Illinois and the United States of America. The parties agree that McDonough County is and will be the appropriate venue for the hearing of any dispute related to this Agreement.
5. All covenants, agreements, representations and warranties of the Parties contained herein shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns.
6. All notices, requests, demands and other communications to be given to any Party hereunder shall be in writing and shall be deemed to have been duly given when personally delivered or deposited in the United States Mail, certified or registered mail, return receipt requested, postage prepaid, addressed to the Parties at the following addresses (or at such other address as shall be given in like manner by any Party to the other):

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City of Macomb: Downtown Development Office
 City of Macomb
 232 East Jackson St
 Macomb, IL 61455
 Attn: Downtown Development Director

Recipient: _____

- 7. The waiver by any Party of any breach of this Agreement, whether in a single instance or repeatedly, shall not be construed as a waiver of right under this Agreement.

- 8. This Agreement supersedes any prior agreements and undertakings among the Parties and represents the complete agreement of the Parties.

CITY OF MACOMB
 A municipal corporation

RECIPIENT

By: _____

By: _____

Its: _____

Its: _____