



RIGHT-OF-WAY PERMIT	
APPLICATION	
Fee:	Bond:
\$150 Street Excavation	\$5,000
\$75 Curb/Gutter/Sidewalk/Driveway Excavation	\$1,000
\$25 All others	N/A

Date of Application: _____ Fee: \$ _____ Bond/Security: \$ _____
 Bond/Check#: _____

I, the undersigned, hereby request permission to use the public right-of-way as follows:

- | | | |
|---|--|---|
| A. Street Cut/Excavation <input type="checkbox"/> | B. Curb/Gutter/Sidewalk/Driveway Excavation <input type="checkbox"/> | |
| C. Heavy Haul <input type="checkbox"/> | D. Street Closure <input type="checkbox"/> | E. Other ROW Use <input type="checkbox"/> |
| F. Driveway/Sidewalk Repair without Excavation <input type="checkbox"/> | G. Temporary Driveway <input type="checkbox"/> | |

Location: _____

Property Owner: _____ Telephone: _____

Description of Proposed Work: _____

Date(s) of Proposed Work: _____

Work Performed by: _____

Address of Company: _____ Telephone: _____

Contractor: _____	Telephone: _____
Address: _____	

► **APPLICANT SIGNATURE:** _____ **DATE** _____

PUBLIC WORKS DEPARTMENT REVIEW AND APPROVAL	
_____ (Public Works Approval Signature)	Date of Approval: _____
Conditions: _____	

(Please email form to the Business Office at waterclk@cityofmacomb.com for review prior to beginning the proposed work)

Specifications for Patching Street and Alley Openings

Persons or firms that open/excavate public streets, sidewalks, or alleys are required to restore said public facilities in accordance to the following policies and guidelines:

- 1. Contractor shall not perform any work until the company has obtained an approved permit and paid all permit fees.**
- 2. The Department of Public Works (Ph.#309-833-2821) shall be notified by the contractor at least 24 hours prior to any opening or excavation and also after forms are set for any final repair for inspection by the Public Works Director or their designee.**
- 3. All trenches shall be restored to original pavement condition in compliance with the Street Cut Repair Detail drawing. The Street Cut Repair Detail and these specifications are a condition of all street cut permits.**
- 4. The existing pavement must be sawed to full depth, to assure smooth edges for adjoining the new work. If the area to be patched is close to an existing construction joint or expansion joint, the area of the patch shall be expanded to said joint.**
- 5. The patch shall bridge the opening of the trench by a minimum of 12" each side of excavation. All Portland Cement Concrete patches shall be a minimum of six (6) feet in width.**
- 6. A curb and gutter to be patched shall be sawed back at least 12" each side of excavation to insure bridging of excavation. The curb and gutter shall meet the line of grade of the existing curb/gutter. The curb and gutter shall be pinned to existing with $\frac{3}{4}$ " x 18" steel rod. Stone curbs shall be replaced with Class X concrete, but shall be of the profile of the curb being patched or as directed by the Public Works Director.**
- 7. The excavated trench shall be backfilled with Fine Aggregate for Bedding in compliance with IDOT specifications to at least 12 inches above the top of the installed utility pipe. Bedding shall be compacted in accordance with IDOT standards. The remainder of the excavated trench to the top of the sub-grade shall be backfilled with either Controlled Low-Strength Material (CLSM) or Coarse Aggregate for Backfill placed and compacted in lifts not exceeding 6 inches. All backfill material and construction work shall be in conformance with IDOT standards and specifications unless otherwise approved by the Public Works Director.**

8. The surface of a large patch shall be sawed to a depth of 2" to match joints in surrounding pavement.
9. The contractor and/or owner shall be responsible for traffic control signs and/or flaggers, barricading, maintaining, and clean up of debris in the work area to the satisfaction of the Public Works Department. No street shall be closed without the written permit of the Public Works Director.
10. Excavating in bituminous concrete pavements (asphalt) during the months of November through March shall be restored with a temporary epoxy repair patch to the levels of the surrounding pavement surface and maintained by the contractor and/or owner. Final repair with Hot Mix Asphalt in compliance with these specifications shall be completed not later than June 1st of the following year.
11. The applicant shall warrant all work for one year from the date of final inspection and acceptance by the Public Works Department.
12. In the event the contractor fails to make the necessary repairs within 45 days, the Department of Public Works shall have the work performed by others and charge the contractor and/or owner all costs incurred for such repair. If the final repairs deem unsatisfactory to the Public Works Director, the contractor and/or owner will be required to re-do the work.
13. All reference in these specifications and drawings to IDOT standards and specifications are from the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction 2007 and subsequent revisions and are incorporated in these specifications by reference. In the event of conflict or silence between these specifications and IDOT specifications, the more restrictive specifications shall apply. The Public Work Director shall resolve any questions or conflicts.
14. Any open excavations or equipment/machinery left within a right-of-way area or on a street or alley itself overnight shall be clearly surrounded by illuminated or reflective barricades. The Macomb Police department shall be informed of any such situation prior to its occurrence.

I, the undersigned, hereby certify that I have read the above, that I agree to comply with all the above terms, and that I am personally responsible and liable for full compliance with the conditions of this permit.

(Applicant Signature)

Date

CITY OF MACOMB MUNICIPAL CODE

Sec.24-7 Excavation and Public Right-of-Way access Permit Fees

	<u>Permit Fee</u>	<u>Bond/Security</u>
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<u>B. Curb/Gutter/Sidewalk/ Driveway Excavation</u>	<u>\$75</u>	<u>\$1,000</u>
<u>C. Heavy Haul</u>	<u>\$25</u>	<u>\$0</u>
<u>D. Temporary Street Closure</u>	<u>\$25</u>	<u>\$0</u>
<u>E. Other Right of Way Use</u>	<u>\$25</u>	<u>\$0</u>
<u>F. Driveway/Sidewalk Repair without excavation</u>	<u>\$25</u>	<u>\$0</u>