

**THE FOLLOWING DOCUMENTS MUST BE ATTACHED BEFORE LICENSE  
WILL BE ISSUED:**

- 1. Certificate of Registration under the Retailer's Occupation Tax Act.**
- 2. Photo Driver's License or State Identification Card.**
- 3. Two Passport Sized Photographs of the Persons Conducting the Soliciting Activity to be used for ID Badges**

**THE CITY SHALL ISSUE OR DENY THE LICENSE WITHIN 14 DAYS OF APPLICATION**

**LICENSE FEES**

\$200.00 per year

\$10.00 per badge per person

**CITY OF MACOMB  
APPLICATION FOR SOLICITORS AND PEDDLERS**

**All Questions must be COMPLETED or the Application will not be Processed.**

**Business or Organization Information**

Name of Business or Organization: \_\_\_\_\_

Address of Business or Organization: \_\_\_\_\_

Years Employed by Business or Organization: \_\_\_\_\_

Type of Solicitation Material or Goods: \_\_\_\_\_

Period of Time for License: \_\_\_\_\_

Date of Previous License Applied for: \_\_\_\_\_

Municipalities or Government Units this Business or Organization has Applied for a License of Similar Character within the Last 12 Months: \_\_\_\_\_

\_\_\_\_\_

**Applicant's Information**

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Years Lived at Address: \_\_\_\_\_

Driver's License No: \_\_\_\_\_

(Copy of Driver's License must be attached)

Social Security No: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Has a license issued to the applicant, other than any non-profit organization or any person seeking to proselytize the beliefs of any charitable, religious, political or nonprofit association, organization, corporation or project, ever been revoked.

Yes \_\_\_\_\_ No \_\_\_\_\_ Has the applicant, other than an applicant seeking to obtain gifts or contributions of money, clothing or other valuable thing on behalf of a nonprofit organization and other than an applicant seeking to proselytize the beliefs of any charitable, religious, political or nonprofit association, organization, corporation or project, ever been convicted of a violation of any of the provisions of this Ordinance regulating soliciting.

Yes \_\_\_\_\_ No \_\_\_\_\_ Has the applicant, other than an applicant seeking to obtain gifts or contributions or money, clothing or any other valuable thing for the support or benefit of any charitable, religious, political or nonprofit association, organization, corporation or project and other than an applicant seeking to proselytize the beliefs of any charitable, religious, political or nonprofit association, organization, of Illinois or any other State or Federal law of the United States.

Please **PRINT** the Name/Names to typed on badges:  
(A copy of their driver's license or State identification card must be attached)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

## **Duty of Solicitors, Peddlers**

1. All individuals receiving a license must obtain an identification card/photo ID badge from the City Clerk, which shall be worn on their person at all times, while engaged in the activity of Soliciting.
2. Each license issued shall bear a number, the Solicitor's name, his or her firm or employer, the type of merchandise to be sold and the date of issuance of said license. Every person issued a license hereunder shall carry said license with them while engaged in the activity of Soliciting. When personal contact is made in door to door sales, said license shall be voluntarily displayed as an introduction to the proposed buyer in addition to the identification card/photo ID badge that is being worn.
3. Any solicitor or peddler or person engaged in Soliciting who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant.
4. No person shall engage in the activity of Soliciting between the hours of 7:00 p.m. (sunset) and 9:00 a.m., unless by prior invitation.
5. A photo ID badge and safety vest issued by the City Clerk's office shall be worn as the outer most layer of clothing at all times of the soliciting.
6. It shall be unlawful and shall constitute a nuisance of any person to go upon any premises and ring the doorbell, or create any sound in any manner calculated to attract the attention of the occupant of such resident, for the purpose of securing an audience with the occupant thereof and engage in "peddling" or soliciting" as herein defined, in defiance of any notice that may be conspicuously posted stating the following or similar admonishment:  
**NO SOLICITING  
OR PEDDLING PERMITTED  
ON PREMISES**
7. Obtain a reflective safety vest from the City Clerk's office prior to engaging in the act of soliciting. A refundable cash deposit for the cost of each safety vest is required upon issuance of the vest and will be refunded when each vest is returned to the City Clerk's Office. The cash deposit will be automatically forfeited to the City for any safety vest not returned to the City Clerk within 5 days of the expiration of the license.

## **REVOCAION OF LICENSE**

Any license issued hereunder shall be revoked by the City Clerk if the holder of the permit violates any of the provisions of the Ordinance or has made false material statement in the application, or otherwise becomes disqualified for the issuance of a license under the terms of the city's Ordinance. Immediately upon such revocation, written notice thereof shall be given by the City Clerk to the holder of the license in person or by certified U.S. mail addressed to his or her residence address set forth in the application.

Immediately upon the giving of such notice, the license shall become null and void.

The license shall state the expiration date thereof.

## **PENALTY**

Any person violating any of the provisions of this chapter shall, upon conviction thereof, be subject to a fine of not less than two hundred fifty dollars (\$250.00) and not more than seven hundred fifty dollars (\$750.00) for each offense.

## **REGULATIONS AND REQUIREMENTS**

The premises or building to be used for the activity/use is in compliance with city building, plumbing, mechanical and electrical codes.

The activity/use does not involve a violation of the zoning regulations of the Macomb Unified Development Code.

Ten days notice must be given to the City Clerk prior to the change of location of any activity/use specified in this license.

No activity/use shall be conducted or operated so as to create a nuisance as defined by the Macomb Municipal Code.

The holder of this license shall allow the inspection of buildings or premises associated with the activity/use allowed by this license by any officer or employee of a City who is authorized or directed to make such inspection at any reasonable time that admission is requested. This license may be revoked by the City if such inspection is refused or prevented by the applicant.

The applicant of this license shall not barter, sell or peddle goods, wares, merchandise or food other than those specified in the license.

The applicant of this license shall not solicit business from or in a vehicle parked on a public street.

The applicant of this license shall not cheat or defraud any person or make any false representation to any person, either personally or by any employee or agent, while working as such in the City.

The applicant of this license shall not receive or be in possession of any goods or articles which may have been lost or stolen or are alleged to have been lost or stolen.

The applicant of this license shall not stand in a roadway for the purpose of soliciting business or contributions from the occupant of any vehicle, except where expressly permitted by City ordinance. The soliciting agency shall be registered with the Illinois Attorney General as charitable organization and shall be liable for any injuries to any person or property during the solicitation which are causally related to an act of ordinary negligence of the soliciting agent. All persons engaged in the act of solicitation shall be over the age of 14 years and shall be wearing the proper identification.

The applicant of this license may not sell any spirituous, vinous or malt liquors in association with the aforementioned activities/uses unless such liquors are permitted by the Liquor Commissioner of the City of Macomb.

I understand the regulations and requirements that must be made of me and/or satisfied as per Chapter 14 of the Macomb Municipal Code. I also verify that the information listed above is true and correct to the best of my knowledge and belief.

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Signature of Applicant

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Date

**OFFICE USE ONLY**

Date license issued: \_\_\_\_\_

Date License Expires: \_\_\_\_\_

License Number: \_\_\_\_\_

Number of identification badges to be issued: \_\_\_\_\_

Number of Safety Vests Issued: \_\_\_\_\_

Date Safety Vests Returned: \_\_\_\_\_

Number of Safety Vests Returned: \_\_\_\_\_