



**RENTAL PROPERTY REGISTRATION**

FEE: \$23/UNIT

\$42/UNIT FOR FRATERNITIES, SORORITIES, & BOARDING HOUSES

Filling out this form ensures that we have the most current information on file. Return this form with your payment to the office of Community Development; 232 E Jackson St, PO Box 377; Macomb, IL 61455.

**\*\*A local property manager is required if you live more than 50 miles from Macomb.\*\***

*Every owner who fails to register each property required to be registered pursuant to Section 13-72 on or before December 31<sup>st</sup>, of each year shall pay a late fee of \$25 per unit if such property is registered by January 31<sup>st</sup> and a late fee of \$50 per unit if the property is registered after January 31<sup>st</sup>. A late fee of \$75 per unit will be accessed after February 28<sup>th</sup>.*

**Please print:**

Owner Name: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Cell number: \_\_\_\_\_  
Email: \_\_\_\_\_

Manager Name: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Cell number: \_\_\_\_\_  
Email: \_\_\_\_\_

**Property list:** Please list all specific unit addresses:  
(ie: 123 Main St)

**Unit Number and Type:**  
(ie: 4 apts or SF home)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Make checks payable to the **City of Macomb**

The link to pay online is <https://cityofmacomb.com/city-payments/>

Please be aware our credit card vendor does charge a fee for all online payments.

Return completed form to: Office of Community Development; 232 E Jackson St, 2nd Floor, PO Box 377; Macomb, IL 61455

Or email to [rhi@cityofmacomb.com](mailto:rhi@cityofmacomb.com)

For questions or concerns call: 309-833-4944

**\*\*Any information provided herein may be subject to disclosure under the Freedom of Information Act.**