



Office of Community Development

PERMIT APPLICATION

Fee: Permit fee is based on project cost.
Please see below for more details.

Type of permit needed (please choose one): ☐ General Building ☐ Electrical ☐ Plumbing
☐ HVAC ☐ Roofing ☐ Signage

Date: _____ Zoning District: _____ P.I.N.: _____

Anticipated Start Date: _____

Project Address: _____

Property Owner: _____ Contractor: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Email: _____

Purpose of Permit: _____

Are you utilizing a subcontractor. If yes, please identify? _____

Is your subcontractor registered/licensed? _____

Project Cost: \$ _____ Enterprise Zone ☐ Yes ☐ No

Permit Usage Type:

☐ Commercial ☐ Residential ☐ Industrial ☐ Agricultural ☐ Municipal
☐ Civic ☐ Mixed ☐ Right of Way ☐ Institutional

Applicant Signature: _____ Phone Number: _____

Owner Signature (If different from applicant): _____

*****Please ONLY complete section(s) which correlate to permit requested.*****



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General Building Permit: Additional Information Needed

New Construction/Addition(s)

of Stories: _____ ☐ Basement ☐ Crawl Space ☐ Slab Total Height _____ # of Rooms _____
of Bathrooms: _____ # of Families: _____ Lot Size: _____ F.A.R.: _____
of Off-Street Parking Spaces: _____ ☐ Detached Garage ☐ Attached Garage ☐ Carport
Accessory Structures _____ Type: _____ Garage/Carport Size: _____ X _____
Corner Lot: ☐ Yes ☐ No Plumber: _____ Electrician: _____ Heating/AC: _____

Electrical Permit: Additional Information Needed

Type: ☐ New Service ☐ Lighting ☐ Heating ☐ Motors ☐ Other Electrical Work

Please specify your selection above: _____

Electrician: _____ Electrician's License No. _____

Plumbing Permit: Additional Information Needed

Types of fixtures: _____

_____ # of fixtures used: _____

Type of pipe: _____

Length of pipe: _____

Service Line Material Type (please choose all that apply): ☐ Lead ☐ Copper-Lead Solder ☐ Galvanized

☐ Unknown-Not Lead ☐ Unknown ☐ Copper – No Lead Solder ☐ Plastic ☐ Poly

☐ Cast/Ductile Iron or Transite

Plumber: _____ Plumber's License No. _____

HVAC (Heating/Air Conditioning) Permit: Additional Information Needed

Type: ☐ Furnace ☐ Air Conditioner ☐ Other _____ BTU: _____



Permit Fee Schedule

\$0.00-999.....\$22.00	\$24,000.00.....\$154.00	\$900,000.00.....\$4,972.00
\$1,000.00.....\$27.50	\$25,000.00.....\$159.50	\$1,000,000.00....\$5,522.00
\$2,000.00.....\$33.00	\$30,000.00.....\$187.00	\$2,000,000.00...\$11,222.00
\$3,000.00.....\$38.50	\$35,000.00.....\$214.50	\$2,500,000.00...\$12,722.00
\$4,000.00.....\$44.00	\$40,000.00.....\$242.00	\$10,000,000.00..\$35,222.00
\$5,000.00.....\$49.50	\$45,000.00.....\$269.50	
\$6,000.00.....\$55.00	\$50,000.00.....\$297.00	
\$7,000.00.....\$60.50	\$55,000.00.....\$324.50	
\$8,000.00.....\$66.00	\$60,000.00.....\$352.00	
\$9,000.00.....\$71.50	\$65,000.00.....\$379.50	
\$10,000.00.....\$77.00	\$70,000.00.....\$407.00	
\$11,000.00.....\$82.50	\$75,000.00.....\$434.50	
\$12,000.00.....\$88.00	\$80,000.00.....\$462.00	
\$13,000.00.....\$93.50	\$85,000.00.....\$489.50	
\$14,000.00.....\$99.00	\$90,000.00.....\$517.00	
\$15,000.00.....\$104.50	\$95,000.00.....\$544.50	
\$16,000.00.....\$110.00	\$100,000.00.....\$572.00	
\$17,000.00.....\$115.50	\$200,000.00\$1,122.00	
\$18,000.00.....\$121.00	\$300,000.00\$1,672.00	
\$19,000.00.....\$126.50	\$400,000.00\$2,222.00	
\$20,000.00.....\$132.00	\$500,000.00\$2,772.00	
\$21,000.00.....\$137.50	\$600,000.00\$3,322.00	
\$22,000.00.....\$143.00	\$700,000.00\$3,872.00	
\$23,000.00.....\$148.50	\$800,000.00\$4,422.00	

Note: Formula is base permit fee price (\$22) + project increase *.55%

Note: with base + .3% multiplier for project cost over \$2,000,000.00

Disclaimer: All permit fees will be calculated on a mathematical basis as a minimum permit fee of \$22 plus .55% of project cost. This table does not account for exact calculations and should only be used as a general guide to approximate permit fees.