



Sign Permit Application

Fee: Permit fee is based on project cost. See Fee Schedule for details.

Please complete general information below, and more detail sign information on attached page.

Date: _____ Zoning District: _____ PIN: _____

Anticipated Start Date: _____

Project Address: _____

Property Owner: _____ Contractor: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Email: _____ Email: _____

Purpose of Permit: _____

Are you utilizing a subcontractor? If yes, please identify: _____

Is your subcontractor registered/licensed?: _____

Project cost: _____ Enterprise Zone?: Yes No

Permit usage type:

- Commercial Industrial Residential Agricultural Municipal
- Civic Mixed Right of way Institutional

Applicant Signature: _____ Phone Number: _____

Owner Signature (if different from applicant): _____

****Please complete details of sign in the attached page.****



macomb
illinois

Small-town living. Community driven.

Project Address:

Sign Permit: Additional Information Needed

1. Type of Installation (check appropriate box)

Change to an Existing Sign New Sign Relocation of Existing Sign
 Temporary Sign _____

(Date sign will be erected and date of removal)

2. Will sign be located on a corner lot? Yes No

3. Type of Sign (check all that apply)

Wall/Flat Sign Wall/Projecting Sign Window Sign
 Free-Standing Pole Sign Free-Standing Frame Sign Gound/Monument Sign
 Awning/Canopy Sign Other: _____

4. Will sign be electrically powered and/or illuminated? No Yes If yes (check all that apply)

Backlighting Exterior Flood Lighting Digital Display Flashing Other

5. Please attach a sketch that shows the following for existing and/or new signs at property::

- ▶ Dimensions of display area (background) and sign area (copy), and supporting structure of sign
- ▶ Actual sign copy (letters/images) to be on displayed
- ▶ Location/dimensions of sign in relation to building and property lines.

Staff Review	Date _____
Zoning Classification _____ Approved by _____	
CONDITIONS OF APPROVAL: _____	

Denied by _____ Reason _____	