

Request for Proposals For
Play Area Design Assistance & Equipment Purchase
Related to the City of Macomb, Illinois
Chandler Park Renovations



Date: June 18, 2026

Subject: Request for Proposal

Chandler Park Renovation, 148 E Carroll St. Macomb, IL 61455

Outdoor playground equipment design assistance, equipment purchases and installation.

From: Amy Wilson, Farnsworth Group

To: Outdoor Playground Equipment Companies

Introduction

The City of Macomb (Owner) and Farnsworth Group (Landscape Architect) are accepting proposals for the design, budgeting, future purchase, and installation for Chandler Park Renovations. This project shall include:

1. Develop a universal design playground equipment package based on the Chandler Park Master Plan.
2. Prepare presentation graphics of the proposed playground equipment package showing all individual components and the overall layout.
3. Prepare budget for the purchase and installation of the playground equipment package and unitary safety surfacing through a cooperative contract.
4. Work with the Landscape Architect, City, and General Contractor to coordinate purchase, shipping and installation of equipment and surfacing through a cooperative contract.

The City of Macomb intends to submit for a FY27 OSLAD grant to assist with funding the playground area and other recreational components proposed in the park. The playground is one recreational component of Chandler Park's renovation that also includes a new performance shelter, restroom building, farmers market vendor stalls, central plaza water feature, bicycle trailhead, brick and concrete sidewalks, raised brick planters, relocated monuments, earthwork, and associated utilities. Construction on this project is expected to begin in 2027 with completion in 2028.

Background

In November 2024, Farnsworth Group completed a Master Plan for Chandler Park, a 2.9 - acre park in the heart of Macomb Illinois. In the following year the City of Macomb chose to not phase the project and have all renovations completed under one contract. Farnsworth Group is currently working on construction documents towards achieving this goal.

Design Intent

It is the intent of the Owner to create a non-traditional universal design play area that provides multi-generational inclusive and accessible play equipment. The new fenced in play area covering approximately 2,455 S.F. shall be designed, permitted and installed. The universal design play area shall have unitary surfacing. Interested parties should refer to the master plan and site plan attached.

The project budget for playground equipment, safety surfacing, shipping & freight, and installation shall not to exceed \$275,000.00.

Project Schedule

Release of Request for Proposal	June 19, 2026
Online Pre-Proposal Meeting, Optional	June 23 & 24, 2026 9:00 AM – 2:00PM
<ul style="list-style-type: none">• These meetings will be Teams meetings with the Landscape Architect and Owner and limited to 30 minutes. Email Amy Wilson, awilson@f-w.com, to schedule.	
Last Date for Proposal Questions	July 10, 2026, 12:00 PM
Proposal Submittal Date	July 17, 2026, by 5:00 PM
Owner Review	July 20 – August 3, 2026
Proposal Award Notification	August 4, 2026 by 12:00 PM

Evaluation & Selection Process

The submitted proposals shall be presented to the City of Macomb and other City representatives by the Landscape Architect. All respondents who submit a valid and complete response will be evaluated and rated based on the following criteria:

1. History of applicant providing similar services and products to other projects of relevant size.
2. Demonstrated capacity, under the current workload and resources available, to perform the work within the project schedule.
3. Demonstrated technical competence to perform the work and deliver the selected products.
4. Creativity in overall design of the playground meeting the design intent defined herein.
5. Selection of equipment to meet best practices that promote inclusive play and recreation.
6. Ability to meet the requirements of the project parameters and budget.

Once all submittals have been reviewed and approved by the Owner and its representatives, the selected Outdoor Playground Equipment Company will be notified by email of award.

Proposal Requirements

Submittals are due by 5:00 PM on Friday, July 17, 2026. Submittals must be mailed, dropped off or emailed to the following address:

Farnsworth Group, Inc.
Attn: Amy Wilson
100 Walnut Street, Suite 200
Peoria, IL 61602

Email: awilson@f-w.com

Each respondent submitting shall provide the following:

1. Firm Profile
 - a. Name, Address, Contact Person, Phone, Email and Web Address
 - b. General Company Background

2. Project Team
 - a. A brief narrative describing the roles of key project team members assigned to the project.
 - b. Resumes of key project team members.

3. Related Project Experience
 - a. State experience in completing playground design and providing equipment similar to the project requirements.
 - b. Provide up to three examples of completed playground projects of similar scope and size within the last five years.
 - c. Submit documentation showing the research that was done for the development of the proposed equipment. Specifically address the physical benefits for each piece of equipment as it relates to age groups, physical needs, and disabilities.

4. References
 - a. Provide a minimum of three (3) references on recent similar projects.

5. (1) One Conceptual Play Area Plan
 - a. Scaled appropriately with north arrow.
 - b. Location and call out for each play area piece of equipment and its safety zone.
 - c. Provide cut sheets for each individual piece of play equipment.
 - d. Show extents of unitary surfacing and pattern, if desired, and color(s).

6. Fee Proposal
 - a. Total cost to design, manufacture, and ship equipment to the project site.
 - b. Total cost for installation of the equipment by a manufacturer certified installer per manufacturer specifications.
 - c. Total cost for installation of engineered unitary surfacing.

Included in this RFP are the following for your use:

- Chandler Park Master Plan
- Chandler Park Bid Review Set – Overall Site Plan

Pre-Proposal Meeting

Each Outdoor Playground Equipment Company may schedule one pre-proposal meeting with the Owner and Landscape Architect. This meeting will take place by Teams conference call and will be limited to 30

minutes. Refer to the “Project Schedule” for available dates and meeting times, and scheduling instructions.

Notice

- A. This RFP is not a contract or offer of employment.
- B. The cost of preparation of proposals shall be the sole obligation of the respondent firm.
- C. All submitted proposals, whether accepted or rejected, are the property of the City of Macomb
- D. Elements and/or tasks in the proposal may be added or deleted at the discretion of the Owner pending negotiation of the scope of work and compensation.
- E. Failure to provide any of the information required for this proposal will void the submittal for consideration by the Owner.
- F. Final pricing shall be worked out with the successful bidder after their selection.

All questions regarding this RFP should be emailed to Amy Wilson, awilson@f-w.com, of Farnsworth Group, Inc.