

APPLICATION PACKET

ENTRY LEVEL POLICE OFFICER



Board of Fire and Police Commissioners

Beau Ingledue, Chair
Jill Myers
Ronald Pettigrew

CHECKLIST OF REQUIREMENTS FOR APPLICANT USE

Applicant's Name: _____

In order for your application to be considered complete, the following are required.

	<u>Signed</u>	<u>Returned</u>
Application	_____	_____
General Waiver & Release	_____	_____
POWER Card, if applicable		_____

ADDITIONAL DOCUMENTATION REQUIRED

The following additional items will be required by the Board and will be required to be submitted no later than the date set for interviews with Commissioners. Failure to provide these documents prior to your scheduled interview will disqualify you for consideration.

Copy of Birth Certificate	_____
Copy of Social Security Card	_____
Copy of Driver's License	_____
Copy of College or University Degree Or Copy of Transcript of Current Coursework, if applicable	_____
Copy of Military Service Record and/or Discharge papers, if applicable	_____

**NOTICE OF EXAMINATION – ENTRY LEVEL POLICE OFFICER
MACOMB POLICE DEPARTMENT**

The Board of Fire & Police Commissioners of the City of Macomb, Illinois hereby gives notice that examinations will be offered to all eligible applicants to create an Eligibility List for hiring for an entry level officer serving the Macomb Police Department.

Applicant must be at least 20 years of age and under 35 years of age as of the date of testing in order to apply for employment with the Macomb Police Department, unless exempt from such age limitation as provided by Illinois law (65 ILCS 5/10 et. seq.). Applicants who are 20 years of age will be placed on the final eligibility list, but may be passed over if they will not have attained the age of 21 prior to the start of the Police Training academy.

Applicants must have completed one of the following: completed 60 semester or 90 quarter hours from an accredited academic institution; obtained an AA, AS or AAS; have two (2) years prior service in law enforcement with certain agencies and successfully completed the Illinois Law Enforcement Basic Training Program; served at least 24 months of honorable active duty in the United States Armed Forces and not been dishonorably discharged or under circumstances other than honorable; or served for 180 days of active duty in the United States Armed Forces in combat duty recognized by the Department of Defense and not been discharged dishonorable or under circumstances other than honorable. Applicant must possess a valid driver's license, pass physical and written exams; medical and psychological evaluation and background investigation; must have visual acuity of 20/20 in each eye corrected (minimum) with normal color vision and depth perception; and must have good habits and be of moral character. Applicants must provide proof of U.S. Citizenship, or legal authorization to work, and if hired, shall meet the residency requirements of the Collective Bargaining Agreement.

**Application packets may be obtained in person at City Hall and online at
cityofmacomb.com/police-department**

All applications and attachments must be completed, signed, and filed with the Commission prior to October 1, 2026 at 5:00 p.m. Late or incomplete applications will not be considered; all required documents must be provided with your application. Applications submitted by mail must be received by the published deadline.

Please return applications to:

BOARD OF FIRE & POLICE COMMISSIONERS
232 E Jackson St
Macomb, IL 61455

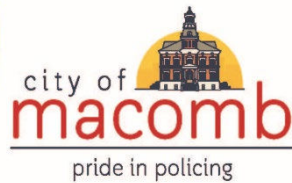
If you have any questions, please contact the Board Secretary at 309-833-2558.

Examinations will be held October 3, 2026 at 9:00 a.m. at the Donald S. Spencer Student Recreation Center, 1001 W University Dr, Macomb, IL. Applicants should report to the facility at 8:30 a.m. for check in.

All applicants are required to submit to and pass a physical aptitude test prior to participating in the written examination. Candidates who have a current and valid POWER card issued within the 6 (six) months prior to the date of the written exam will not be required to retake the physical aptitude test if a copy of the valid and current card was included with their application.

The City reserves the right to require reimbursement of training expenses on a pro-rata basis if an officer resigns within the first two years of employment.

*The City of Macomb is an Equal Opportunity and Affirmative Action Employer.
Minorities and women are encouraged to apply.*



Board of Fire and Police Commissioners

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The Board of Fire & Police Commissioners of the City of Macomb, Illinois offers testing for eligible applicants interested in being considered for appointment to the Macomb Police Department pursuant to the Notice of Examination.

Applicant must meet all requirements of the Rules and Regulations of the Board of Fire and Police Commissioners for the City of Macomb. Additionally, applicants selected for appointment shall comply with the residency requirements of the Collective Bargaining Agreement. The current agreement provides that residency must be maintained in the following Illinois counties: McDonough, Warren, Henderson, Fulton, Hancock, Knox, and Schuyler. To be considered for appointment, candidate must pass, to the satisfaction of the Board, medical and psychological evaluations and a background investigation.

As of May 1, 2026, starting salary is \$63,032.34 for the first year and up to \$71,709.52 after one year of service.*

1. Longevity program provides salary increase after 2, 4, 6, 9, 12, 15, 20 and 25 years of service.
2. 12 hour shifts with alternating weekends off
3. Up to 96 hours of paid sick leave per year.
4. Tuition reimbursement program for work-related courses.
5. Paid days off: 40 hours vacation after one year, 80 hours vacation after 2 years, 120 hours vacation after 8 years, 160 hours vacation after 15 years.
6. Award of 80 hours of holidays per anniversary year and three paid personal days a year.
7. Retirement program after 20 years of service and at the age of 55.
8. Paid employee health insurance program. City pays 75% of dependent health premium costs.
9. Paid in-service training by state certified instructors.
10. The City will furnish all initial clothing required, with \$1500 annual clothing and cleaning allowance per year thereafter.
11. Workout facility with Physical Conditioning Program.
12. Fraternal Order of Police (FOP) Collective Bargaining Agreement virtually guarantees most time off.

*All benefits and compensation itemized herein are subject to change pursuant to the applicable Collective Bargaining Agreement terms. The City reserves the right to require reimbursement of training expenses on a pro-rata basis if the officer resigns within the first two years of employment.



APPLICATION FOR EMPLOYMENT
CITY OF MACOMB, ILLINOIS

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital status, the presence of a non-job-related medical condition or disability, or any other legally protected status.

PLEASE PRINT

Application Date ____/____/____

ANSWER ALL QUESTIONS COMPLETELY & NEATLY

Position Applied for: _____

PERSONAL INFORMATION

Name: _____
Last First Middle

Have you ever been known by or used any other name? If yes, what was that name?

Present Address: _____
Street City State Zip

Email: _____ Phone #: _____

Do you have a valid driver's license? ☐ Yes ☐ No

Have you received a high school diploma or GED? ☐ Yes ☐ No

Have you met the education requirements in the Notice of Examination? ☐ Yes ☐ No

Have you ever applied with the City before? ☐ Yes ☐ No If yes, when/for what position? _____

Are you at least 20 years of age? ☐ Yes ☐ No

Are you legally eligible to work in the United States? ☐ Yes ☐ No

(Proof of citizenship or authorization to work will be required upon employment.)

Military Service

Branch: _____ From: _____ to Discharge Date: _____

Duties performed: _____

EDUCATION

	Name/Location of School	Did you graduate?	Major/Minor Subjects Studied
High School/ GED	_____	☐ No	_____
	_____	☐ No	_____
	_____	☐ No	_____
Other Training	_____	☐ No	_____

Are you an IMRF retiree? ☐ Yes ☐ No If you are an IMRF retiree, it is suggested you review General Memo 688 and the return-to-work rules for IMRF retirees. Your retirement status will have no effect on this application.

I, the undersigned, affirm that the information given by me on this application is true and correct and I hereby acknowledge that falsification of any part of this application may result in denial exclusion from examination, denial of employment or discharge after employment.

I understand that, in addition to testing required by the Board of Fiore and Police Commissioners, that a physical examination and drug screen will be required prior to beginning employment and that I will be required to undergo drug testing if deemed necessary by supervisory personnel. I also understand that upon commencing employment, I will be required to maintain permanent residency in accordance with the Collective Bargaining Agreement then in effect, which currently requires residency within the boundary lines of McDonough, Warren, Henderson, Fulton, Hancock, Knox, or Schuyler County, Illinois.

_____	_____
Signature	Date

RETURN COMPLETED APPLICATION TO:

**Board of Fire and Police Commissioners
Macomb City Hall – Office of the Mayor
232 E Jackson St
Macomb, IL 61455
(309) 833-2558**

GENERAL WAIVER AND RELEASE FORM

Please read carefully before signing

In connection with my application for employment with the City of Macomb, I understand and agree that investigative inquiries are to be made which may include, but not limited to: my consumer credit, criminal convictions, motor vehicle history, educational transcripts, and other reports of any nature and type, including information in the public domain. These reports will include information as to my character, work, habits, performance, and experience together with reasons for termination of past employment.

I hereby agree to release and hold harmless the City of Macomb, its employees (elected or appointed), the Board of Fire and Police Commissioners, and any and all of their agents, from and against any claim or claims arising as a result of the conduct of any background investigation they may determine appropriate and necessary upon and of me to ascertain my fitness for the position sought; or any tests taken or to be taken by me for and to determine my fitness for the position sought; and to generally and specifically waive and agree to hold harmless those persons, firms, corporations, and other entities who supply requested information during the conduct of an investigation of fitness for the position being sought.

I understand and agree that the City of Macomb and/or Board of Fire and Police Commissioners may request information from various federal, state, and other agencies that maintain records concerning my past activities related to my driving, credit, criminal, education, and other experiences. I authorize without any reservations all corporations, companies, municipalities, credit agencies, persons, educational institutions, law enforcement agencies, and former employers to release information they may have about me, and release them from any liability and responsibility for doing so.

I understand successful completion of physical and psychological examinations are required prior to beginning employment. All test scores are the property of the Commission and are not available to applicants. I hereby acknowledge and understand that I must pass the Physical Fitness Standards required by the Illinois Law Enforcement Training and Standards Board before entering any of the Illinois police academies. I also understand that if hired, I will be required to maintain residency in accordance with the Collective Bargaining Agreement then in effect.

I understand that a physical fitness test is required prior to commencement of employment and warrant that I am physically fit and able to take said physical fitness test. I hereby waive any and all liability and release and hold harmless the City of Macomb, its employees (hired, elected or appointed), the Board of Fire and Police Commissioners, and any and all of their agents from any claim or claims arising as a result of my performance of the physical fitness test.

This authorization, in original copy, or facsimile form, shall be valid for this and any future reports that may be requested.

I hereby authorize investigation of all statements made by me with no liability arising there from.

Printed name: _____

Date: _____

Signature: _____

POWER TEST INFORMATION

The actual performance requirement for each test is based upon norms for a national population sample.

The applicant must pass every test.

The required performance to pass each test is based upon sex and age (decade). While the absolute performance is different for the 8 categories, the relative level of effort is identical for each age and sex group. All recruits are being required to meet the same percentile rank in terms of their respective age/group. The performance requirement is that level of physical performances that approximate the 40th percentile for each age and sex group.

POWER TEST CHART

TEST	MALE				FEMALE			
AGE GROUP	20-29	30-39	40-49	50-59	20-29	30-39	40-49	50-59
Sit & Reach	14.4	13.0	12.0	10.5	17.0	16.5	15.0	14.8
1 Minute Sit-up	33	30	24	19	24	20	14	10
Maximum Bench Press Ratio	88%	78%	72%	63%	51%	47%	43%	39%
1.5 Mile Run	14:00	14:34	15:24	16:58	16:46	17:38	18:37	20:44

Updated 12/15/2022

CITY OF MACOMB
EQUAL OPPORTUNITY DATA COLLECTION

The City of Macomb compiles summary data from its applicants regarding characteristics related to equal employment opportunity. For the purpose of statistical analysis only, we are requesting that you complete and return this form. This voluntary information, if provided, will neither enhance nor detract from your opportunity for employment. Return of this form is optional. Thank you.

To: Affirmative Action Office
City Hall
232 E. Jackson Street
P.O. Box 377
Macomb, IL 61455

Position applied for: _____

Department: _____

Name: _____

Sex: ☐ Female ☐ Male

Citizenship: ☐ Native USA ☐ Naturalized ☐ Non-USA Citizen

EEO Class: ☐ Hispanic or Latino
☐ White (Not Hispanic or Latino)
☐ Black or African American (Not Hispanic or Latino)
☐ Asian
☐ Native Hawaiian or Other Pacific Islander

Are you a veteran? ☐ Yes ☐ No

Discharge Date: _____

Advertisement source? _____

Publication Name: _____

Signature: _____ Date: _____