



# City of Macomb Historic Preservation

## Register of Historical Homes

### *Plaquing program*

#### Application Form

### 1. Name of Property

Historic Name \_\_\_\_\_

Other Known Name \_\_\_\_\_

### 2. Present Location

\_\_\_\_\_  
*Street*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*Zip Code*

\_\_\_\_\_  
*County*

\_\_\_\_\_  
Original Location

\_\_\_\_\_  
Relocation--date moved

Moved from \_\_\_\_\_

### 3. Classification

Ownership:

\_\_\_\_\_  
*Private*

\_\_\_\_\_  
*Public-local*

\_\_\_\_\_  
*Public-state*

\_\_\_\_\_  
*Other (specify) \_\_\_\_\_*

Category:

\_\_\_\_\_  
*Building*

\_\_\_\_\_  
*Site*

\_\_\_\_\_  
*Structure*

\_\_\_\_\_  
*Object*

### 4. Prior Historic Surveys/Registers Designations

\_\_\_\_\_  
*Part of a Macomb Historic District*

\_\_\_\_\_  
*Listed on City of Macomb's Landmark Designation*

\_\_\_\_\_  
*Listed on National Register of Historic Places*

\_\_\_\_\_  
*Listed on Illinois Register*

\_\_\_\_\_  
*Designated a National Historic Landmark*

\_\_\_\_\_  
*Other (specify) \_\_\_\_\_*

## 5. Present Owner of Property

Name \_\_\_\_\_  
*First Last*

Address \_\_\_\_\_  
*Street*

\_\_\_\_\_ *City State Zip Code County*

Telephone \_\_\_\_\_ Email: \_\_\_\_\_

## 6. Function or Use

Historic Function:

_____ <i>Agricultural</i>	_____ <i>Park</i>
_____ <i>Commercial</i>	_____ <i>Private Residence</i>
_____ <i>Education</i>	_____ <i>Religious</i>
_____ <i>Entertainment</i>	_____ <i>Scientific</i>
_____ <i>Governmental</i>	_____ <i>Social</i>
_____ <i>Health Care</i>	_____ <i>Transportation</i>
_____ <i>Industrial</i>	_____ <i>Unknown</i>
_____ <i>Military</i>	_____ <i>Other (specify)</i> _____

Current Function:

_____ <i>Agricultural</i>	_____ <i>Museum</i>
_____ <i>Commercial</i>	_____ <i>Park</i>
_____ <i>Education</i>	_____ <i>Private Residence</i>
_____ <i>Entertainment</i>	_____ <i>Religious</i>
_____ <i>Governmental</i>	_____ <i>Scientific</i>
_____ <i>Health Care</i>	_____ <i>Social</i>
_____ <i>Industrial</i>	_____ <i>Transportation</i>
_____ <i>Military</i>	_____ <i>Other (specify)</i> _____

## 7. Description

Architectural Classifications:

_____ <i>Folk House</i>	_____ <i>Second Empire</i>	_____ <i>Classical Revival</i>
_____ <i>Early Classical Revival</i>	_____ <i>Victorian</i>	_____ <i>Tudor Revival</i>
_____ <i>Federal</i>	_____ <i>Stick/Eastlake</i>	_____ <i>Italian Renaissance</i>
_____ <i>Greek Revival</i>	_____ <i>Shingle Style</i>	_____ <i>French Renaissance</i>
_____ <i>Gothic Revival</i>	_____ <i>Romanesque</i>	_____ <i>Prairie School</i>
_____ <i>Gothic</i>	_____ <i>Renaissance</i>	_____ <i>Bungalow</i>
_____ <i>Italianate</i>	_____ <i>Colonial Revival</i>	_____ <i>Other (specify)</i> _____

## 7. Description (continued)

Materials:

Foundation:

- Wood  
 Brick  
 Stone  
 Other (specify)  
\_\_\_\_\_

Walls:

- Wood  
 Brick  
 Stone  
 Other (specify)  
\_\_\_\_\_

Roof:

- Asphalt  
 Wood (shingle/shake)  
 Metal  
 Other (specify)  
\_\_\_\_\_

Alterations:

- Altered  
 Unaltered

*Narrative Description:*

The narrative should document the evolution of the property, describing major changes since its construction or period of significance. Enclose a current 8" x 10" color photograph, as well as any copies of historic images of/associated with the property or its previous owners that are available to you.

Use the following three sections as the basis for writing the description. Please add pages as necessary.

- A. Describe the property and its physical characteristics, addressing location, setting, type, style, method of construction, size and significant features.
- B. Describe the current condition of the property and indicate the property's historical integrity in terms of location, design, setting, workmanship and association.
- C. Include information from oral histories associated with the property that you have heard or read, documenting these sources.

## 8. Property Significance

Period:

*Pre-1800*       *1820-1840*       *1860-1880*       *1900-1920*       *1940-1970*  
 *1800-1820*       *1840-1860*       *1880-1900*       *1920-1940*

Areas of historic significance: (Check all applicable areas and justify below in statement of significance.)

<input type="checkbox"/> <i>Archaeology-prehistoric</i>	<input type="checkbox"/> <i>Education</i>	<input type="checkbox"/> <i>Music</i>
<input type="checkbox"/> <i>Archaeology-historic</i>	<input type="checkbox"/> <i>Engineering</i>	<input type="checkbox"/> <i>Philosophy</i>
<input type="checkbox"/> <i>Agriculture</i>	<input type="checkbox"/> <i>Exploration/settlement</i>	<input type="checkbox"/> <i>Politics/Geography</i>
<input type="checkbox"/> <i>Architecture</i>	<input type="checkbox"/> <i>Health/Medicine</i>	<input type="checkbox"/> <i>Religion</i>
<input type="checkbox"/> <i>Art</i>	<input type="checkbox"/> <i>Industry</i>	<input type="checkbox"/> <i>Science</i>
<input type="checkbox"/> <i>Commerce</i>	<input type="checkbox"/> <i>Invention</i>	<input type="checkbox"/> <i>Sculpture</i>
<input type="checkbox"/> <i>Communications</i>	<input type="checkbox"/> <i>Landscape Architecture</i>	<input type="checkbox"/> <i>Social/Humanities</i>
<input type="checkbox"/> <i>Community Planning</i>	<input type="checkbox"/> <i>Law</i>	<input type="checkbox"/> <i>Theater</i>
<input type="checkbox"/> <i>Conservation</i>	<input type="checkbox"/> <i>Literature</i>	<input type="checkbox"/> <i>Transportation</i>
<input type="checkbox"/> <i>Economics</i>	<input type="checkbox"/> <i>Military</i>	<input type="checkbox"/> <i>Other (specify) _____</i>

Identify architect/builder:

Identify significant person(s) associated with this site/building/structure:

Identify previous property owners:

State significance of property and justify criteria and areas of significance noted above:

**9. List major bibliographic references and sources consulted in completing application.**

Indicate location of supporting data:

- State Agency* \_\_\_\_\_
- Federal Agency* \_\_\_\_\_
- McDonough County Recorder's Office*
- McDonough County Circuit Clerk's Office (Probate records)*
- McDonough County Clerk's Office*
- McDonough County Assessor's Office*
- McDonough County Treasurer's Office*
- Western Illinois University Archives*
- McDonough County Genealogical Society*
- Macomb Public Library*
- Church of Jesus Christ of Latter Day Saints (Macomb Family History Center)*
- Other (specify)* \_\_\_\_\_

**10. Form Prepared by:**

Name \_\_\_\_\_  
Street & Number \_\_\_\_\_  
City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_

I hereby release all rights, title or interest in and to all of the historical information contained within this Plaquing Program application to the City of Macomb, and declare that said information may be copyrighted and published by said City of Macomb's Historic Preservation Commission, as well as by any serious research scholar as recognized and approved by the City.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**11. Owner of Property Approval:**

Name of Property owner \_\_\_\_\_  
Street & Number \_\_\_\_\_  
City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_  
Telephone \_\_\_\_\_

I hereby give the City of Macomb permission to place a historical plaque on my property and hereby agree to the terms of the City of Macomb Plaquing Program.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR MHPC USE ONLY:**

Date Application/Fee recieved: \_\_\_\_\_

Date Application reviewed: \_\_\_\_\_

Date Approved for plaquing: \_\_\_\_\_

Date Rejected for plaquing: \_\_\_\_\_  
Reason for rejection: \_\_\_\_\_

Plaque text: \_\_\_\_\_

Date plaque maintained: \_\_\_\_\_  
(Specify type of maintenance): \_\_\_\_\_

Date plaque removed: \_\_\_\_\_  
Reason for removal: \_\_\_\_\_

Other (specify): \_\_\_\_\_

## City of Macomb Historic Preservation Commission Requirements for

### Residential Home Plaquing Program

1. The procedure followed for Plaquing of a home site with a historical plaque shall begin with a thorough examination of the documentation provided by the owner from records at their disposal (e.g. Title and Trust records, personal interviews, and documents, atlases, old maps, historical tax records, photographs, abstracts, land grants, newspapers, etc.).
2. After the review, with the owner's permission, the Commission shall make a recommendation as to whether the building or site is eligible to be nominated for a marker.  
The Applicant, after verification of facts, should present a brief written summary of the application, outlining under what category(ies) the building or site qualifies, a recent photograph of the building or site and a formal request for MCHP Commission approval. Both the summary and photo(s) will become part of the permanent house file record at the Macomb Community Development Office.
3. A building or site is eligible to be nominated if it qualifies in one or more of the following categories:
  - A) Age - a building 100 years or older if it has retained much of its integrity, namely its original architecture.
  - B) Architectural Significance - a building that is at least 50 years of age and a good example of a specific architectural style or an example of a style which had an architectural impact on the community.
  - C) Historical Significance - a building or site of historical significance to the community, or the home of a prominent person.
4. Once a building or site is officially nominated it is the Commission's responsibility to pass judgment on the eligibility of marking the particular building or site. It should be noted that just because a building or site is eligible and nominated does not automatically demonstrate a case for approval. A plaque is an honor bestowed by the City of Macomb recognizing a building or site as important to the community and this designation should not be taken lightly.
5. The Commission should also observe the following guidelines regarding the current character of the structure, primarily applicable to buildings being considered under criteria 3(A) or 3(B):
  - A) No significant alteration of any distinctive architectural features.
  - B) Exterior of the structure and grounds should be properly maintained and presentable.
  - C) Changes made over the course of time which have acquired significance in their own right may be recognized and respected by the Commission.
6. The plaque will be of a uniform shape, color and lettering. The marker will specify the date of the building and any other information deemed pertinent by the Commission. The program year will run from the 4th Tuesday of March through the 4th Monday of March the following year, with plaques awarded during Heritage Days.
7. The plaques shall remain the property of the City of Macomb, and revocation of the marker shall be at the discretion of the City of Macomb Historic Preservation Commission.
8. The City of Macomb Community Development Office shall maintain a listing of homes of interest that are eligible for plaques.
9. Plaques will be awarded as the budget permits.
10. Installation of Plaques are the responsibility of the city and is to be place on the homeowner's property. Location should be visible from the public sidewalk.
11. An application fee of \$75.00 must accompany each application and is refundable if the property is rejected for Plaquing by the Commission.
12. Any person who obstructs, defaces or removes designated plaques shall be punished by a fine of not less than the replacement cost of such plaque and installation cost. Plaques are considered property of the City of Macomb.
13. In the case of natural destruction or if the property falls into disrepair, the City of Macomb may remove a plaque from any residential property, as deemed by the Historic Preservation Commission.

# City of Macomb Historic Residential Home Plaque Program

## Program Purpose

The City of Macomb Historic Residential Plaque Program is being initiated by the City of Macomb Historic Preservation Commission in cooperation with the McDonough County Historical Society in 2016, and up to four (4) homes may be recognized each year. The plaques, which appear on historic properties in Macomb, are a way to increase community awareness of architecturally and historically significant properties, which promotes a sense of pride in local historic preservation. Homeowners or organizations conduct research on the history of their property. Upon completion of an application and fee, the City of Macomb Historic Preservation commission reviews the application to see if the structure qualifies for a plaque, which is awarded based on the property's architectural and/or historical merit during the month of June.

## Application Process

The completed application form from the home research resource packet should be submitted with:

- An 8-by-10-inch current color photograph of the property illustrating structure or site features to be considered
- If possible an 8-by-10-inch historical photograph of the property illustrating structure or site features to be considered
- Documentation of research of the structure's date, architectural style and other related historical significance

The application will be reviewed by the City of Macomb Historic Preservation Commission. If a property meets the appropriate criteria, the plaque may be approved for issuance. Arrangements will be made with the individual property owner for the plaque presentation in coordination with the annual Heritage Days celebration. Throughout the plaque application process, community development staff members and members of the Historic Commission are available for consultation. To use the Western Illinois University archives, contact the Archives in Malpass Library on the campus of Western Illinois University at 309-298-2717 for an appointment.

### 1. What is a City of Macomb Residential Historic Homes plaque?

The plaque recognizes Macomb residential homes considered architecturally and/or historically important to Macomb. It identifies homes that are significant to Macomb's history through the integrity of their location, architecture, materials and historical association.

### 2. Does my home qualify?

The first step is to request a packet of information from the City of Macomb's Community Development Coordinator. The information includes resources for research that can also help owners in their quest for documenting the building's age and prior ownership. You can contact the City of Macomb Historic Commissioners or WIU archives.

### 3. Will the plaque restrict remodeling or renovations I plan to do?

The plaque will not interfere with an owner's rights in making changes or improvements to their property. However, the issuance of a plaque does not reflect or offer tax credits or abatements for rehabilitation projects or properties.